

Tips for Victim Advocates When Submitting a Crime Victim Compensation Application

Documents used to establish compensation eligibility:

- Law Enforcement Incident Reports
- Law Enforcement Supplemental Reports
- Report/Affidavit/Investigative Follow-up Reports
- SC Highway Patrol's Traffic Accident Report /TR-310/MAIT Team Reports
- Letter from victim advocates
- Victims' voluntary statement and if warranted a witness statement

How advocates can help assist with the compensation process:

- Ensure the incident report is submitted with the application.
- When possible, send a copy of the

case status.
- If the victim was victimized on the job, check to see if the victim was covered by Workers' Compensation prior to submitting the claim to DCVC.
- Ensure person(s) signing the applications are 18 years of age or older.

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- If there is information you wish to inform DCVC of relating to the application you are submitting, please feel free to attach a note to the application regarding those issues.
- You must list private insurance, Medicaid or Medicare information. If the victim does not have private insurance, Medicaid or Medicare, please write “no insurance”. Do not leave blank or write N/A.
- Please be mindful that DCVC may follow up with you for additional information regarding the submitted application.
- Please remember to call DCVC if you have any questions regarding the application you submitted or the application process and procedure.
- If you wish to check on the case status of the submitted application, please feel free to call DCVC and a staff member will assist you with your inquiry.